

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. DPW 20-0113-1

Date of Adoption JANUARY 13, 2020

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

Legislative Research Officer

PRESENTED BY COUNCIL MEMBER

FREDERIC

SECONDED BY

COX

RESOLUTION TO AWARD A CONTRACT FOR THE ADA IMPROVEMENTS AT THE MUNICIPAL COMPLEX

WHEREAS, the Township of Irvington has a need to provide handicapped access to the buildings at the Municipal Complex including the Municipal Council Chamber, the Municipal Building, Police Headquarters and Fire Headquarters; and

WHEREAS, the Township engaged, in resolutions DPW 16-0712-23 and DPW 19-0211-4 the professional services of Keller & Kirkpatrick to prepare plans to be publicly bid for this project; and

WHEREAS, this project is ready for construction and the ability to monitor and administer the construction is beyond the capabilities of current Township staff; and

WHEREAS, the scope of services provided by Keller & Kirkpatrick in the above two resolutions included a proposal to provide construction administration for this project at a proposed fee of \$ 4,000.00 and the Township Engineer has determined this to a very reasonable fee to provide these services and recommends an award to this firm at this time.

NOW, THEREFORE, BE IT RESOLVED BY MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that professional services for construction administration of the contract for the ADA Improvement to the Municipal Complex be awarded to Keller & Kirkpatrick of Morris Knolls, NJ at their proposed fee of \$ 4,000.00.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 5:34-5.2, the required Certificate of Availability of Funds No. C900337 for the above has been obtained from the Chief Financial Officer of the Township of Irvington and the appropriation to be charged for this expenditure is in the amount of \$ 4,000.00 is charged to Account No. C-04-56-849-016-921.

RECORD OF COUNCIL VOTE

X = Indicates Vote N.V. = No Vote A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BEASLEY					INMAN				
COX	X				VICK	X			
FREDERIC, 2ND VICE PRESIDENT	X				BURGESS, PRESIDENT	X			
HUDLEY, 1ST VICE PRESIDENT	X					X			

PRESIDENT OF COUNCIL Burgess MUNICIPAL CLERK Holden DATE January 13, 2020

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK Holden

DATE JAN 13 2020

ADMINISTRATOR ☒ ASSESSOR ☐ BLDG ☐ CFO ☒ COLLECTOR ☐ COURT ☐ EDGO ☐ ENGINEER ☒ FIRE ☒ HEALTH ☐ HOUSING ☐ INIC ☐ JUDGE ☐ LEGAL ☒ LIBR ☐ LICEN ☐ MAYOR ☐ NPP ☐ OCDP ☐ PARKS ☐ PAYROLL ☐ PUBLIC SAFETY ☒ DIR ☐ PUBLIC WORKS ☒ PURCHASING ☒ SEC~PB/ZBA ☐ TRAFFIC ☐ ZONING~OFF ☐ DLGS ☐ GNCD ☐ OTHER(S): _____

Certification Of Availability of Funds

This is to certify to the of the Township of Irvington that funds for the following resolutions are available.

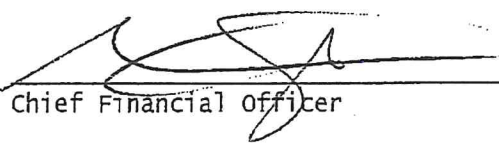
Contract Amount: 4,000.00
Resolution Date: 12/09/19
Resolution Number: C900337

Vendor: KELLER02 Keller & Kirkpatrick, Inc.
301 Gibraltar Drive, Ste. 2A
Morris Plains, NJ 07950

Contract: C9-00337 ADA Ramp Project

Account Number	Amount	Department Description
C-04-56-849-016-921	4,000.00	
Total	4,000.00	

Only amounts for the 2019 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer



TOWNSHIP OF IRVINGTON
Division of Engineering
Irvington Municipal Building
Civic Square, Irvington, NJ 07111
Tel: 973-399-6690 Fax: 973-399-6798

Tony Vauss, Mayor
John A. Wiggins, P.E., P.P.,
Township Engineer

TO: Althea Headley, Purchasing Agent

FROM: John A. Wiggins, P.E., P.P., Township Engineer

RE: ADA Improvements to the Municipal Complex
Recommendation of Award – Construction Administration Services

Date: November 6, 2019

Public bids for the above project were received at 10:00 A.M. on October 20, 2019. This project calls for the installation of handicapped accessible ramps and new sidewalks at the municipal complex. This includes access to Town Hall and the Council Chambers, the Police Department and the Fire Department.

In a separate memorandum, the award of the construction contract was recommended for award to KM Construction at their bid price of \$ 415,552.21. It is now appropriate to award the portion of the professional services contract for the construction administration of this contract to Keller & Kirkpatrick. The award of the professional services for this contract was phased into three portions, with construction administration being the final portion of their services at a fee of \$ 4,000.00.

For your information, the original proposed was phased as follows

Total Fee: \$ 17,400.00	
Phase 1- Preliminary Design: \$ 9,800.00	(awarded – Resolution 18-0214-2)
Phase 2 – Final Design and Bid Documents: \$ 4,000.00	(awarded - Resolution 19-0211-4)
Phase 3 – Construction Administration: \$ 4,000.00	

As the services required to administer this contract are beyond the capabilities of the Township's current staff, it is recommended that a professional services contract be awarded at this time to Keller & Kirkpatrick at their proposed fee of \$ 4,000.00.

This project is funded under the Capital Improvement Program and Certificate of Fund availability is attached.

A suggested form of resolution is attached.

Should you have any questions with respect to the above please advise.

CC: Mayor Tony Vauss
Jamel Holley, Director of Public Works